# Academic Regalia RENTAL Order Form

## DEPARTMENT
______________________________________________________

## CONTACT
________________________________________________________

## PHONE #
_________________________________________________________

## EMAIL
_________________________________________________________

<table>
<thead>
<tr>
<th>NAME</th>
<th>HEIGHT</th>
<th>CAP SIZE</th>
<th>UNIVERSITY, CITY, STATE</th>
<th>FIELD OF DEGREE</th>
<th>ATTIRE CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ex: John Smith</td>
<td>5’8</td>
<td>7 ¼</td>
<td>The University of Arizona, Tucson, AZ</td>
<td>PhD. in Engineering</td>
<td>A</td>
</tr>
</tbody>
</table>

| GOWN/CAP | CODE C | $43.00 | GOWN/HOOD ONLY | CODE F | $55.00 |
| HOOD ONLY | CODE B | $28.00 | GOWN ONLY | CODE E | $27.00 |
| FULL ATTIRE | CODE A | $58.00 | TAM ONLY | CODE D | $20.00 |

## Important Dates & Deadlines

- **March 11th, 2016**: Faculty Rental Regalia Order Deadline
- **March 22nd-24th, 2016**: Student GradFest
- **March 25, 2016**: Faculty Rental Regalia Order Deadline
- **April 28th, 2016**: Faculty Rental Regalia Pick-Up
- **May 14th, 2016**: Faculty Rental Regalia Return**

**Important Notes:**

- Departments will be charged, through service billing, the full purchase price of regalia for rentals not returned by the May 17th, 2016 deadline.

- The contact person listed above will be notified once gowns arrive.

- DISTRIBUTION: Starts Monday, April 28th, 2016 at the Grad Center Counter at UA BookStores (SUMC), Main Level.

Please print and fax your order to:

**Main Campus**
Kathy Hamm
626-8317, fax 621-9899
khamm@email.arizona.edu

**Arizona Health Science Center**
Adam Jacobs
626-6428 or 626-6669, fax 626-6228
adamjacobs@email.arizona.edu

**Payment Options:**
- Inter-Department Service Billing Form *(Please fax Service Bill and this form together.)*
- Credit Card □ VISA □ MasterCard □ Discover □ American Express

*You will be contacted for credit card information. Please do not include credit card number on this fax.*